

Technology Equipment Request Form

Workforce Essentials has received a limited amount of Tennessee Community CARES funds to be used for the purchase of technology devices. The devices will be issued for participation in on-line workforce skill upgrade credentialing for unemployed dislocated workers, underemployed workers, and to meet the virtual needs of adult education students studying to earn a high school equivalency. In order to apply for a device you must be a resident of one of the following counties and supply valid ID and proof of county residency in: *Cheatham, Davidson, Dickson, Houston, Humphreys, Montgomery, Robertson, Rutherford, Stewart, Sumner, Trousdale, Williamson, and Wilson*. To apply for receipt of a technology device please complete the form in its entirety. If approved you will be granted a technology device and directed to the appropriate pickup location. Request will be accepted beginning September 14, 2020 until October 30, 2020 or until all technology devices have been issued.

Name of Requestor

Date of Request

Email Address

Phone Number

Address, City, Zip Code

County of Residence

Please check all that apply:

Unemployed

Underemployed

Enrolled in Adult Education

Enrolled in Post-secondary Education

The primary purpose for which I need a device is related to:

Education: Participating in any type of adult education or post-secondary education.

Name of AE Provider or Educational Institution.

Employment: Finding or keeping a job, getting a better job, participating in a work training program.

Number of hours employed per week if any?

Other: Please explain.

Number of household members

Will you require training to use the issued technology device? Yes No

Do you have access to Wi-Fi? Yes No

Requestor Signature

Recommending Agency Name

Staff Signature